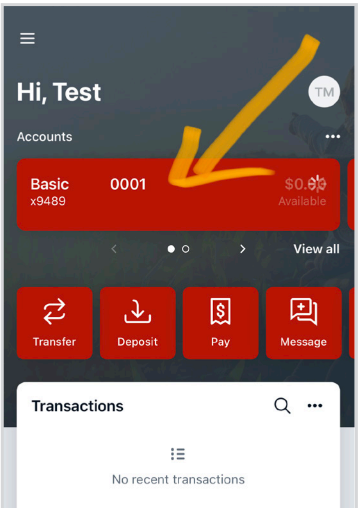
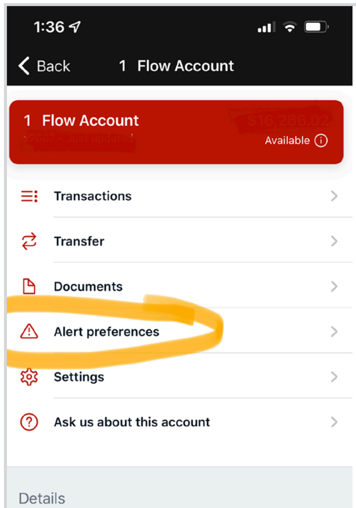
TRANSACTION ALERTS *QUICK GUIDE*

DIRECTIONS

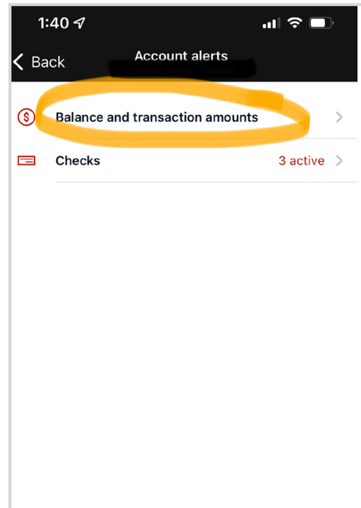
STEP 1:
Click on the account you would like to set up with alerts.



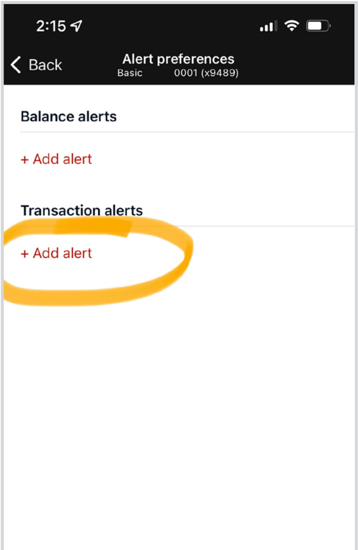
STEP 2:
In the account menu, click on **ALERT PREFERENCES**.



STEP 3:
Click/Tap **Balances and transactions amounts.**

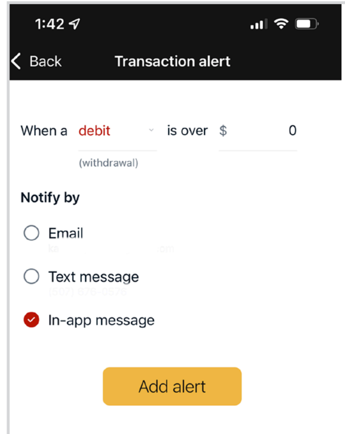


STEP 4:
Click **Add Alert** under the transaction alerts.



STEP 5:
For each transaction alert you can choose a variety of options to best suite how you manage your finances.

* Choose to be alerted if money is add or removed (Credit or debit) from your account
* Input the amount (minimum is $1.00)
* Choose one of three ways to be notified



STEP 6:
Click **ADD ALERT**. This will revert you to the previous screen where you can additional alerts.